Guidelines for Organising an ENHR Conference

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Table of Contents

Application for hosting an ENHR conference 2
Establishment of a Local Organising Committee 2
Sustainability aspects 3
Fee and transportation costs 3
Proposed conference date 4
Duration of the conference 5
Information for participants 5
Organising plenary sessions 5
Venue 6
Workshops 6
Registration and paper handling 7
Guidelines for authors 8
New Housing Researchers' Colloquium 8
Field trips and social programme 9
Evaluation 9
Advice and other information 9
APPENDIX: Sustainability Aspects 10
APPENDIX: Past conferences at a glance 12

This document presents guidelines for organising an ENHR Conference. The contents reflect requests and expectations expressed by the Coordination Committee and the Local Organizing Committee, made prior to a conference, evaluated in light of the conference experience, and then passed on to the subsequent conference organisers as precedents and traditions. This is a living document; the guidelines given here will be adjusted on a regular basis in the future.

Application for hosting an ENHR conference

Candidates willing to organise an ENHR conference should send in a proposal, accompanied by a completed form available from the ENHR Secretariat. They should then expect to present their plan at a Coordination Committee (CC) meeting. The proposal should contain information about:

- the dates of the conference
- the title and justification for the proposed conference theme
- the profile of the organising institute and its reasons for hosting the conference
- the membership of the Local Organising Committee (LOC), together with a statement on the academic experience of its members and their prior experience in hosting conferences
- a budget which demonstrates that the conference will be financially viable, with details of costs, proposed fees and break-even numbers. *Please note that ENHR is not in a position to offer financial support to conference hosts*.
- details of actual or potential sponsors
- the conference venue, and its suitability with regard to the capacity to host plenary sessions, a sufficient number of rooms for workshops, and easy accessibility within the host city
- the accessibility, affordability and hotel capacity of the host city
- the attractiveness of the host city for housing researchers (what is there to be seen, esp. regarding housing issues)
- the ability to attract an audience usually of 300-600 people. If a smaller conference is envisaged, a clear statement of the planned scale should be presented.
- the availability of enough assistants (e.g. students or junior researchers) during the conference
- the creation of a well organised conference webpage, which is maintained and updated on a regular basis
- the option to implement a hybrid format with on-line and on-site components
- measures taken to minimize negative environmental impacts and promote positive impacts with the on-site component (see the Appendix on Sustainability Aspects).

Applications will be evaluated by the CC based on these criteria. Affordability of the conference to the participants will be an important criterion.

Establishment of a Local Organising Committee

To coordinate all preparations of the conference, a Local Organising Committee (LOC) should be formed. The following points should be taken into consideration:

- Strength of the LOC: The strength of the LOC can be considered in terms of the academic standing of its members and their other experience, including experience with conference organisation. These qualifications are important for many reasons, not least the ability to recruit a strong group of plenary speakers.
- Experience of the conference administrators: The CC advises the appointment of one key person who will be in charge of organising the conference and who could devote substantial time during the year to this task. An electronic conference administration system is needed. If necessary, the CC can give some advice on this matter.
- Ad hoc membership of the CC: One key person of the LOC will become an ad hoc member of the CC to inform it about and discuss the progress in conference preparations. This exchange will refer to the contents of the form used in the application for hosting an ENHR conference (see box above). The LOC member will be an ad hoc member for a period starting one year before the conference up until and including the fall meeting of the CC after the conference.

Sustainability aspects
As set out in the Sustainability Statement of the ENHR (see Appendix and www.enhr.net/about-enhr/enhr-in-short-2/), the CC seeks to reduce negative environmental impacts of ENHR conferences while promoting their positive impacts. This effort will help to ensure the continuing viability of ENHR's place-based conferences, and the CC assumes that the LOC of future ENHR conferences will support this effort with creativity and commitment.

One overarching approach to supporting this effort involves the hybrid conference format. To date, the ENHR has held different conferences entirely on-line. This format offers a low level of greenhouse gas emissions, and experiences from these conferences affirm that they can successfully facilitate exchange among ENHR members. Yet, the CC also recognises that formal and informal in-person interactions at ENHR conferences strengthen our network and can facilitate collaborations via better communication, stronger relationships, and increased trust. Furthermore, place is central to what ENHR members study, and our conferences enable visiting scholars to better engage with the local context and understand the local housing issues in place. The CC therefore asks the LOC to prepare for a hybrid conference format with both on-line and on-site components. The on-line component might most simply be accomplished by providing access to plenary sessions as an observer at a greatly reduced fee.

Planning of the on-site component must, to the extent possible, implement measures to minimize negative environmental impacts and promote positive ones. These could include promoting and supporting the use of trains for travel to the host city; choosing a conference venue within easy walking distance of recommended accommodations; recommending accommodations that have also implemented sustainability measures; recruiting environmentally sensitive catering services that use locally sourced foods and avoid the use of plastics; and choosing field trips that highlight local sustainability pursuits of different kinds. More information and ideas are given in the Appendix on Sustainability Aspects, which is itself a living document informed by the experiences of successive LOCs.

Fee and transportation costs
The CC is aware of the need to keep fees affordable, although it is the overall cost to attendees that may matter more. Participants from all parts of Europe should be able to participate in the conference. Therefore, while setting the fees the organisers should take the affordability of the conference (travel costs, hotel accommodation and fees) into account, particularly with regard to the on-site component. Ideally, fees for this component should be in line with the fees of former conferences, as shown in the table below for different relevant categories; however, the CC recognizes that some allowance for inflation may be necessary. The CC would particularly welcome proposals for conferences with fees significantly lower than average (cf. Lisbon 2015). The LOC is strongly urged to offer a lower fee category available to all participants. It is up to the LOC how they want to define this (e.g. a fee for conference attendance only, or a day-rate). The fee structure should aim to raise more or less enough to cover direct costs.
ENHR encourages discounts for special groups, such as PhDs and retired members. This is however to the local organizing committees (LOC).

There is no capacity for ENHR to contribute financially. Conferences are entirely at the organisers' financial risk. Lunches, dinners and special events could be sponsored. This could be incorporated in the decision about the fees.

Note that the LOC is obliged to waive the fee for the winner of the Bengt Turner Award of the previous year, if one has been awarded.

Participants from certain countries get a discount on the conference fee. The LOC should follow the ENHR membership fee structure (www.enhr.net/members/membership/) when determining which countries this applies for (e.g. group 2). Accompanying persons should receive a discount on their fee. They are also invited to the special events like dinners and excursions. Note also that the ENHR has a Memorandum of Understanding with Urban Affairs Association by which each of the organizations accepts each other's membership status for conference registration. This means that ENHR members can get UAA membership conference registration rates and vice versa.

Year	Location	Member		Non member		From selected countries	Accompanying persons
		Early bird	Regular	Early bird	Regular		
2006	Ljubljana, SLO	€ 390	€ 440	€ 450	€ 500	-	€ 90
2007	Rotterdam, NL	€ 435	€ 485	€ 495	€ 545	-	€ 100
2008	Dublin, IE	€ 450	€ 520	€ 510	€ 570	€ 420/470	€ 130
2009	Prague, CZ	-	€ 450	-	€ 520	€ 100	€ 110
2010	Istanbul, TR	€ 400	€ 450	€ 450	€ 510	€ 100	€ 120
2011	Toulouse, FR	-	€ 280	-	€ 330	€ 230	€ 100
2012	Lillehammer, NO	± € 400	± € 475	± € 475	± € 550	± € 375	± € 350
2013	Tarragona, ES	€ 300	€ 400	€ 400	€ 500	-	€ 150
2014	Edinburgh, UK	± € 365	± € 455	± € 450	± € 560	± € 275/±340	± € 145/180
2015	Lisbon, PT	€150/225[a]	€200/335[a]	€200/335[a]	€250/350[a]	-	€ 120
2016	Belfast, IE	± € 455[b]	± € 560[b]	± € 560[b]	± € 670[b]	±€ 350/445[b]	
2017	Tirana, AL	€ 240	€ 290	€ 300	€ 350	-	€ 170
2018	Uppsala, SE	€ 365	€ 450	€ 450[c]	€ 565[c]	-	€ 100
2019	Athens, GR	€ 260[d]	€ 310[d]	€ 310[d]	€ 360[d]	-	€ 65
2021[e]	Nicosia, CY, online	€ 120		€ 140		€ 70	-
2022[f]	Barcelona, ES	€ 375	€ 450	€ 425	€ 525	-	€ 150
2023[g]	Lodz, PL	€ 350	€ 380	€ 380	€ 410	€ 250/280	€ 250/280
2024[h]	Delft, NL	€ 400	€ 450	€ 500	€ 550	-	-
2025	Grand Paris, FR	-	€ 350	-	€ 400[j]	-	€ 150
2026	Oslo, N	€ 360	€ 435[k]	€ 425	€ 525	€ 300	€ 150

a) Access to conference only (excluding meals, excursions, etc.).
b) Excluding conference dinner, excursions and VAT.
c) Students 2018 Uppsala € 180/225; 2019 Athens € 100/120.
d) Excluding conference lunches and dinner.
e) An additional registration category was added (Non Presenter/Attendee fee): € 70.
f) New researchers early bird € 120/regular € 180. Online: € 175-250 (New researchers: € 60- 80.
g) Selected country rate € 250/280 (group 2). This refers to the European Network for Housing Research rules: www.enhr.net/members/membership/.
h) New researchers € 50 (extra) for the NHRC.
j) Practitioners € 200; students € 150.
k) Student/PhD € 170.

Proposed conference date

The CC asks that conferences be held during the period May to September. Most conferences have been held at the end of June or the beginning of July. Piran (Slovenia) in 1997 was held in the last week of August and there are instances of September conferences. In deciding on a date, organisers should take account of typical weather, of administrative considerations, and of the local situation (e.g. when conference facilities in a host university are available and which dates fit well in the teaching programme of that university). It may not be possible to find a date that pleases everyone. For instance, participants from England often dislike conference dates in late June because that is when they must administer exams. On the other hand, researchers from Scandinavian countries and the Netherlands often plan their holidays at the beginning of July.

The dates of recent conference are listed in an appendix (Past Conferences at a Glance). Conferences outside (early or late) summer would almost certainly need to be smaller and more targeted. They could be organised in cooperation with one or a few of the ENHR Working Groups.

Conferences should be announced as soon as possible (well before the end of the preceding year), including relevant details such as dates and fees. Potential participants must be able to compare ENHR conferences with other conferences, given their often limited budgets.

Duration of the conference
There's no standard length of a conference but the duration of the conferences should be a minimum of 3 days (2 nights) and a maximum of 5 days. A slot of 1.5-2 hours should be account for the meeting of the ENHR Coordination Committee on the first day of the conference as well as a slot of about two hours for the General Assembly on the last day of the conference. These conferences should also be preceded by a one or two day colloquium for New Housing Researchers.

Conference website
The ENHR Secretariat acquires conference URLs (enhr20XX.com) with the aim to provide these to the LOCs as soon as needed. The URLs will be valid from five years before each conference up until three years after the conference**.**

Information for participants
The LOC should prepare the following informational material about the conference and distribute it to potential participants:
- First announcement and call for papers. This should appear in the ENHR Newsletter, and be posted on the conference website.
- Conference programme distributed by ENHR and the conference website (preferably www.enhrxxxx.com: see Conference website above).
- Conference brochure with final programme, list of participants and abstracts, to be distributed to participants at the beginning of the conference. The book of abstracts can be provided as a single pdf file, either on the conference website or on a memory stick. The LOC is encouraged to reduce the use of paper materials where possible.
- The conference website should contain the ENHR code of ethics (see http://www.enhr.net/charterandcodeofethics.php), as well as the ENHR logo. Next to that the conference website can show the conference logo designed by the LOC.
- At the start of the conference, all participants should receive a list of participants, preferably with their email addresses, and the conference programme. They should also receive a book of abstracts (see also 'Registration and paper handling'), which may be in electronic form (e.g. as a file on a memory stick; on the conference website).
- Information about sustainable choices on conference-related transportation, accommodation, food, et cetera (see the Appendix on Sustainability Aspects).

Organising plenary sessions
Plenary sessions require a good deal of thought and preparation. It is not just a question of finding a few people to turn up and speak on a topic! In practice, it's quite a difficult task to organise good plenary sessions. This has to do with the different expectations people have of a plenary. Still there are some important guidelines:
- The ENHR is an organization that promotes research. The CC cannot approve of the use of any ENHR conference in its entirety as a platform to promote a particular economic, political, or religious viewpoint.
- The LOC should plan to discuss themes of plenary sessions and suitable speakers with the CC, which has an extensive body of experience with the design and evaluation of plenary sessions.

The discussion between the LOC and CC regarding plenary arrangements should be initiated well in advance of the conference (ca 8 months), and before any plenary speaker is invited. The conference theme and the need for a mix of speakers (e.g. in terms of gender, discipline, seniority, and country of origin) are important ingredients for decisions about the organisation of the plenary sessions.

- The plenaries should not be too long (between 1-1.5 hours at maximum).
- Time management is frequently a problem with plenary sessions. When they run over, it can have a damaging knock-on effect on the time available for workshops.
- For this reason it is important not to have too many speakers. From experience, two speakers are the most that should be included in a 1 hour session, and three in a 1.5 hour session.
- It is important that plenary sessions are well-chaired. The chair should be instructed to ensure that speakers keep to time, that there is enough time for questions, and that the session ends on time.
- The theme of the conference should be addressed by some of the plenary sessions (not necessarily by all).
- The first plenary should be dedicated to the local/national housing situation.
- Keynote speakers should be well prepared and there should be a good interaction between the speakers and discussants.
- The content should not be too specialised or technical. Equations and complex mathematics should be avoided. An overview of a certain research topic or a comment from somebody outside the housing field on a specific housing question is perfect.
- Debates and round tables are good alternative formats for a plenary. So is one key note speaker with two discussants.
- Travel and accommodation costs for plenary speakers may be paid by the LOC if required. The conference fee should be waived when the speakers are not regular attendees at ENHR conferences. Eventual panel members and discussants are expected to pay the conference fee.

Venue

One could almost think of a continuum here from Lillehammer (2012) to Paris (1990). In the former, the conference was out of town and the hotel and the conference venue were in the same building. In the latter everyone stayed in a different part of the city and disappeared each day after the last workshop session. In addition to the distances, there are of course the size of the main lecture hall and the nearness and number of rooms for the workshops that play a role in choosing a venue.

The accessibility of the venue is also important. It is necessary to inform potential participants about the level of accessibility of the conference venue and of the host city. Participants should be invited to indicate ahead of time if they have mobility problems so that the LOC can find ways to address those problems.

Workshops

There should be seminar rooms to accommodate all the scheduled workshops (most likely at least 15-25 workshops (see the appendix on Past Conferences at a Glance).

Workshops vary greatly in size. Information is provided in the appendix. As a rule of thumb, we would suggest that room sizes should be able to accommodate 1.5 times the number of papers that are being presented. So if a workshop has 10 papers, the room should be able to accommodate at least 15 people. This is because many papers have co-authors and some people who are not presenting papers in that workshop will attend out of interest.

When workshops have relatively few papers, they do not need to run for the whole conference. This means that the same room can be used to host two small workshops back-to-back. It is also

possible that two workshops with a similar theme might agree to merge in order to attain a viable number of papers.

All of the existing ENHR Working Groups (WGs) normally get the opportunity to apply to organise a workshop. Usually, the conference organisers contact the WG co-ordinators about eight months before the conference to ask whether they wish to hold a workshop at the conference. In recent years, any WG that wished to hold a workshop has been able to do so. However, it is possible for smaller conferences to define a topic which does not cover all working group subject areas. The LOC can set a maximum and a minimum on the amount of papers per workshop. Ad hoc workshops can be organised by the LOC, or by other ENHR members with the agreement of the LOC. These could elaborate on themes specific to the conference. Each workshop should be assigned a contact person from the LOC. This contact person from the LOC will be in charge of communication between the LOC and the workshop leader(s).

Registration and paper handling
Participants may present a paper during the conference.

A call for abstracts is usually issued 6 months before the conference. In order to facilitate the allocation process, it is important that the length of abstracts is no longer than 500 words and that they are clearly structured as to title, major research question and content.

Authors are asked to list their preference of workshops (normally up to 3). The abstracts will be forwarded to the relevant workshop co-ordinator who will decide whether the abstract is suitable, within a reasonable time (at least 2 weeks before the planned date for notification of authors). If it is not, it is sent to the author's second preference workshop, and so on. If none of the preferred workshop co-ordinators wish to accept the abstract, then a member of the LOC needs to decide what to do. They may identify another workshop, ask one of the workshop organisers to reconsider, or they may reject the abstract. Rejection of abstracts is unusual. Ultimately, the LOC has the right to allocate papers to workshops.

The LOC will make an announcement about the acceptance of the abstract two months before the deadline of the full paper submission and well before the 'early bird' registration deadline. (Note: this pushes the early bird deadline way forward.)

When full papers are submitted on time (deadline to be determined by the LOC) and the conference fee is paid, the objective is to give participants a 30 minute slot in one of the workshop sessions (20 minutes for presentation, 10 for discussion). Participants who do not fulfil these requirements may also be able to present or discuss their paper. This could be a 30 minute presentation, a shorter presentation, a discussion with several papers at once, or a poster presentation. The LOC will consult with the workshop coordinator to decide on this matter.

The workshop co-ordinators are responsible for drawing up the schedule for paper presentations, and discussants, within the sessions allocated by the LOC. They normally communicate directly with workshop participants. Some flexibility may be required because some participants will make presentations in more than one workshop, and others may not be present for the whole conference. It is therefore common for schedules to change in the run up to the conference and even during it. Workshop co-ordinators should provide the LOC with up-to-date details of their schedules. The LOC should make these available to all delegates, because some will wish to attend workshops to listen to particular papers. Usually the changes in the program are shown on a display board in the registration area.

It should be made clear in the call for papers that it is not permissible to give a PowerPoint presentation without sending in on time an underlying paper. This is because it is preferable for papers to be discussed. Each paper should be assigned a discussant by the workshop co-ordinator. However, in very special cases (like the presentation of unique new information), the workshop coordinator may make an exception and allow a presentation without an underlying paper.

Abstracts should be uploaded on the conference website by the LOC as soon as the payment for the registration fee is received. In this way the participants have access to all abstracts, not only those of their own workshop.
The workshop coordinator is in charge of distributing the papers of his/her workshop by mail to the workshop participants at least one week before the start of the conference. The system used for abstract and full paper submission should allow the workshop coordinator to access the full papers well in advance of the workshop to support their distribution.

Papers should be on the 'internal' conference website during the conference, available to all attendants of the conference (but no one else). This should be made clear to authors at the point of abstract submission.

On request, an electronically signed certificate of attendance of the conference can be given by the LOC after the conference has concluded. This certificate should be signed by the LOC and by the ENHR Chairman or ENHR Secretariat. To facilitate administration, participants should be asked at the point of registration whether they will need a certificate. Certificates should not be given unless the person has actually attended the conference, even if they have paid the registration fee; those requesting a certificate of attendance should be informed of this. This certification requirement is particularly important if the person has a paper listed in the conference program. The LOC should check with workshop coordinators to see if any papers on their workshop program were not actually presented.

After the conference, the LOC is in charge of ensuring that all papers are uploaded on the conference website within three months, given that the authors have approved of their doing so. The book of abstracts should be available on the ENHR website for all visitors. The book of abstracts should be made available in electronic format by the LOC to the ENHR Secretariat no later than one year after the start of the conference.

Guidelines for authors
Some guidelines for authors preparing papers for ENHR conferences are available on the ENHR website: www.enhr.net/activities/conferences/. The LOC can provide this link at the point of submission of full papers.

New Housing Researchers' Colloquium
Every two years conferences should include a one or two day New Housing Researchers Colloquium (NHRC). (Organisers of conferences in the years in between may hold a NRHC, but this is not compulsory.) The NHRC should start with a formal opening session, possibly including a keynote address by a senior researcher. Sufficient time (ca. 45 min.) should be provided for each new housing researcher to present and discuss their paper with a mentor. The environment should be instructive and stimulating. Organisers do well to include other activities, such as a session on getting academic work published, applying for research funding, the early stages of an academic career, etc.
(Since 2022 an online NHRC is organised by the ENHR in February or March, consisting of two halve days.)

A call for papers mentioning several themes could be sent out, but it should also announce that participants are free to send in a paper on any housing-related topic. The call should also state that in order to obtain an attendance certificate, PhD-students should participate in discussions and act as discussant for a paper. Participants who fully attend the colloquium will receive an electronic official certificate from the LOC on request. This certificate should be signed by the LOC and by the ENHR Chairman or ENHR Secretariat.

All papers should be made available electronically to all NHRC-participants before the conference starts.

For each paper a discussant and a mentor should be allocated. Mentors may provide written feedback if they wish, but this is not required.

The LOC will pay one night's hotel accommodation for the NHRC mentors.

Ideally, participation in the NHRC should be included in the fee for attending the whole conference. For example, the fee for attending the NHRC in 2014 was +/-€190, which included both the NHRC and the main conference.

The conference website should mention that registered NHRs e-mail addresses will be forwarded to the ENHR Secretariat for the purpose of sending them an evaluation form.

Field trips and social programme
At least one guided fieldtrip should be organised by the LOC. This can be scheduled before, during or after the conference. Previous organizers have also found it helpful to prepare materials for self-guided field trips for those participants who do not want to join a guided field trip. A social programme (e.g. a conference dinner and drinks) is organised by the LOC. There are no specific guidelines for these events; however, the CC advises the LOC to consider environmentally friendly options with regard to transportation, venue, food, et cetera (see the Appendix on Sustainability Aspects). These could be cost neutral or sponsored.

Evaluation
After the conference, the LOC will deliver a short evaluation report, based on the form submitted with application to host the conference and including mention of the measures taken to reduce negative environmental impacts and to promote positive ones (as suggested in the Appendix on Sustainability Aspects). This report will be discussed in a CC meeting and made available for future conference organisers.

Similarly, the LOC should prepare an Evaluation Report for the NHRC and present the results at a CC meeting.

Advice and other information
Useful information is contained in the written reports of past conferences, which are available from the ENHR Secretariat.

The CC is available to advise conference organisers. In addition, the organisers of previous ENHR conferences are willing to discuss their experiences:

Claire Carriou (Grand Paris 2025): claire.carriou@u-pec.fr
Peter Boelhouwer (Delft 2024): p.j.boelhouwer@tudelft.nl
Magdalena Zaleczna (Lodz 2023): magdalena.zaleczna@uni.lodz.pl
Montse Pareja-Eastaway (Barcelona 2022): mparejaeastaway@gmail.com

APPENDIX: Sustainability Aspects

This is a living document which outlines the ENHR's position on sustainability. The ENHR is committed to the pursuit of societal sustainability and to improving the ecological, social and economic wellbeing of our community, considered broadly. This involves, inter alia, reducing our carbon footprint and encouraging diversity and inclusiveness across our activities. More specifically, the ENHR focuses on sustainability aspects in two areas of action:

How we operate as an organisation
We aim to consistently base our decisions on an integrated approach to ecological, social and economic sustainability considerations.

- One of two annual meetings of the ENHR Coordination Committee (CC) will take place online.
- The ENHR is committed to minimizing the use of paper and other material resources in its CC meetings, annual conferences, and other work to the extent possible.
- The ENHR commits to organising online and/or hybrid events and to other uses of digital resources to reach out to and include wider audiences. Online and/or hybrid annual conferences should be motivated.
- Supporting members who cannot afford to pay the full or reduced (early bird) conference fee is up to the organisers. However ENHR encourages discounts for special groups, such as PhDs, and retired participants.
- The ENHR will support its community with information and advice regarding sustainable options for conducting work aligned with its core concerns. Its community includes but is not limited to members in good standing, non-member conference participants, and partners, especially the Local Organizing Committees (LOC) for ENHR conferences.
- It will reflect on and regularly evaluate its sustainability practise in its Annual Reports.

How we work with the LOC to implement sustainability principles in conference organization
We will support the LOC in applying sustainable practices in their conference preparations and conduct whenever possible, with specific concern for the following areas:

- **Transport:** The LOC should encourage and facilitate the use of low-carbon transportation options (train, public transport, cycling, walking) in three circumstances:
    - With travel to and from the host city: The LOC should encourage low-carbon options, and provide information on the options available as well as links to organizations that can assist participants with booking arrangements for those options.
    - With travel between accommodations and venue: The LOC should identify accommodations from which participants can easily reach the venues by walking, cycling or public transportation. They should also provide information on walking, cycling and public transportation routes from those accommodations, for example as links on the conference website.
    - With field trips: The LOC should consider whether some or all of the field trips can be accomplished by walking, cycling or public transportation.
- **Food:** Planning for conference meals should emphasize vegetarian options. When meat options are considered, conference organisers should take into account that red meats have a high negative environmental impact. To the extent possible, food should be sourced locally to minimize environmental impact, contribute to the local economy, and highlight characteristics of the place. Recycling of food waste and the gifting of unserved food to a responsible local charity should be promoted.
- **Accommodation:** In addition to providing information of accommodations from which participants can easily reach the venues by walking, cycling or public transportation, the LOC can consider providing information about accommodations that have their own sustainability strategies and so warrant the support of the ENHR.

- **Diversity and Accessibility:** The LOC should consider the diversity of plenary speakers in terms of gender, seniority, discipline, and country of origin. The contents of plenaries should be broadly accessible to participants, rather than highly technical and so accessible to only a few.
- **Other services:** When availability allows, service providers recruited by the LOC, such as a professional conference organiser or caterer, should be sourced locally to contribute to the social and economic wellbeing of the community in which the conference is organised.
- **Conference materials:** Tote bags, notebooks, pens and the like should be made of recyclable materials and purchased through local producers if possible. The conference program, book of abstracts, certificates of attendance and the like should be provided in electronic format whenever possible.
- **Evaluation:** The LOC for each conference will be asked to provide a short 'sustainability statement' in the conference report they are to deliver to the CC. A brief form will be made available to them to assist them with this task.

APPENDIX: Past conferences at a glance

				Oslo 2026	Grand Paris 2025	Delft 2024
Key Dates						
Dates (ex. NHRC)				1-3 July	1-4 July	26-30 August
Registration opened				15-12-2025	20 December	5 March
Abstract deadline (1)				1 March	15 March	26 April
Abstract deadline (2)				15 March	25 March	31 May
Deadline for papers				1 June	21 May, 6 June	19 July
Registration closed				1 June	-	-
Delegate profile						
No. delegates				430?	571 (incl. 82 speakers, guides, etc.)	486 of which 357 paid fee (from 51 countries)
Early Bird					-	243 (68%) (30 June deadline)
ENHR Members					184 (38%)	222 (62%)
Workshops						
No. workshops				24	29	27
No. papers					414	241 via website 325 presented
Range (paper numbers)					-	2-22 (NHRC 23)
Workshops > 30 papers					-	0
Workshops 26-30 papers					-	0
Workshops 21-25 papers					-	2 (incl. NHRC)
Workshops 11-20 papers					-	14
Workshops < 10 papers					-	11
New Housing Researchers Colloquium						
New Housing Researchers Colloquium date(s)				30 June	30 June	26 August
No. delegates					-	ca. 90 (26 presentations)
Other						
% delegates on fieldtrips					-	n/a
% delegates at conference dinner					-	n/a

	Lodz 2023	Barcelona 2022	Nicosia 2021 Online	Athens 2019	Uppsala 2018	Tirana 2017
Key Dates						
Dates (ex. NHRC)	28-30 June	30 Aug-02 Sept	30 Aug-02 Sep	27-30 August	26-29 June	4-6 September
Registration opened	2 Feb	13 April	-	-	22 January	1 Jan
Abstract deadline (1)	13 March	-	10 June	1 January	26 March	12 April
Abstract deadline (2)	31 March	6 June	-	21 April	20 April	20 May
Deadline for papers	1 June	20 July	16 August	3 June	1 June	31 July
Registration closed	-	-	Open up to the last day of the conference	-	-	Once 350 participants are registered
Delegate profile						
No. delegates	239 (from 32 countries)	370 (from 40 countries)	232 (from 36 countries)	353 (from 40 countries including Greece [17])	425 (from 38 countries including Sweden)	303
Early Bird	-	-	n/a	237 (70%)	274 (77%)	142 (47%)
ENHR Members	-	171, incl. UAA (46%)	111 (48%)	148 (61% excluding students) Students 95 (28%)	189 (53%)	188 (62%)
Workshops						
No. workshops	26	35	18	26	27	22
No. papers	194	367	150	302	294 (+ 17 at NHRC)	139
Range (paper numbers)	-	-		4-20	6-17	1-12 (?)
Workshops > 30 papers	-	-	0	0	0	0
Workshops 26-30 papers	-	-	0	0	0	0
Workshops 21-25 papers	-	-	0	0	0	0 (2)
Workshops 11-20 papers	-	-	4	16	15	3 (9)
Workshops < 10 papers	-	-	14	10	11	19 (11)
New Housing Researchers Colloquium						
New Housing Researchers Colloquium date(s)	-	30 Aug	30 August	Not organized.	26 June	Not organized. Ad hoc PhD workshop instead
No. delegates		25	Open to all registered participants (4 papers)	-	Ca. 30 (18 papers)	Not organized. 19 at PhD workshop
Other						
% delegates on fieldtrips	240 (65%)	-	n/a	-	78%	90%
% delegates at conference dinner	-	-	N/a	66%	89%	90%

	Belfast 2016	Lisbon 2015	Edinburgh 2014	Tarragona 2013	Lillehammer 2012	Toulouse 2011
Key dates						
Dates (ex. NHRC)	28 June-1 July	29 June-1 July	1-4 July	19-22 June	24-27 June	5-8 July
Registration opened	12 February		20 Jan	-	-	4 January
Abstract deadline (1)	15 March	12 March	28 Feb	1 April	15 March	1 March
Abstract deadline (2)	12 April	27 March	17 March	-	-	31 March
Deadline for papers	May 7 (10 June)	12 June	30 May	31 May	-	31 May
Registration closed	-	-	31 May	-	-	15 June
Delegate profile						
No. delegates	358	620	509	439	289	409 (356 paying participants) –Full fee: 95 (26.7%) –ENHR members fee: 140 (34.2%) –Student fee: 65 (18.2%) –Reduced fee: 39 (10.9%) –Accompanying persons: 17 –Free fee: 53
Early Bird	130	-	74%	-	44% (126)	No early bird fee
ENHR Members	180	-	52%	40% member 21% student (of which 15 ENHR members)	54% (155)	34.2% (140) 18.2% (65) (member or non-member)
Workshops						
No. workshops	27	-	22	23	21	24
No. papers	-	-	-	-	-	-
Range (paper numbers)	1-33	-	5-29	5-32	6-20	4-22
Workshops > 30 papers	2	-	0	1	0	0
Workshops 26-30 papers	0	-	6	3	0	0
Workshops 21-25 papers	4	-	3	6	1	3
Workshops 11-20 papers	12	-	9	10	9	12
Workshops < 10 papers	9	-	4	3	11	9
New Housing Researchers Colloquium						
New Housing Researchers Colloquium date(s)	26 & 27 June	28 June	30 June-1 July	-	Not organized	4 July
No. delegates	21	-	54	19	Not organised	40 papers / 23 presented
Other						
% delegates on fieldtrips	34%	-	70%	-	-	66 % (269)
% delegates at conference dinner	60%	-	92%	-	-	87% (380)