

## Guidelines for mentors and chairs at the New Housing Researchers colloquia and online seminars

These guidelines have been formulated drawing on the comments and observations made by previous participants of the New Housing Researchers' Colloquium (NHRC) as part of the ENHR conferences and online seminars, through the surveys conducted among them in the past years.

The purpose of these guidelines is to identify both the role and key issues that the mentors at colloquia and the chairs at the seminars are kindly requested to observe during the performance of their tasks. Mentors are involved in the New Housing Researchers' Colloquium (NHRC) organised as part of the annual ENHR conferences, while chairs are involved in the ENHR online seminars, normally organised in the first quarter of the year.

Guidelines for mentors at the New Housing Researchers colloquia:

1. Provide the most helpful feedback to the mentees that will contribute to the optimum improvement of the quality of the paper presented, keeping in mind many new housing researchers are taking their first steps in the academic world.
2. Provide the mentee with constructive feedback precisely specifying the issues that need to be further worked on in order to improve the quality of the paper/research.
3. Suggest (if possible) additional literature for further reading that you find to be relevant and useful on the particular subject. Provide feedback on the effectiveness of communication, as a key skill of academic research (concise, to the point, unambiguous).

Guidelines for chairs at the New Housing Researchers seminars:

1. Bear in mind that presenters have submitted an abstract only and chairs are not expected to have much prior knowledge about their work.
2. Provide the most helpful oral feedback to address the issues identified by each presenter as most important or specific questions to which they are seeking advice/feedback.
3. Stimulate discussion among session participants based, for example, on the issues/questions specified by the presenter (e.g. research hypothesis, literature review, methodological tools etc.). The chair will facilitate the discussion by inviting the participants to respond with ideas/suggestions.
4. Chairs are asked to strictly observe the time to ensure that no presentation extends into the time slot of the next presenter. It is advisable that the chair uses the last three minutes to sum up the feedback.

### ACKNOWLEDGEMENT

**The ENHR Coordination Committee recognizes and greatly appreciates the time devoted by the mentors to reviewing the NHRC papers and the chairs of the online seminars providing their knowledge and valuable advice to the new researchers in the effort to help them achieve the required academic standards.**